

A G E N D A

JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS

County Government Center Board Room

September 24, 2013

7:00 P.M.

A. CALL TO ORDER

B. ROLL CALL

C. CONSENT CALENDAR

1. Minutes –
 - a) August 13, 2013, Regular Meeting
2. Mirror Lakes Dam Safety Grant Awards – Virginia Department of Conservation and Recreation – \$1,000 and \$4,000

D. PUBLIC HEARING

1. Transfer of .288-Acre Parcel – Located at 7855 Church Lane – to James City County
2. Abandonment of Easement at 161 John Jefferson Road
3. Authorization to Enter into a Lease Agreement with the Hampton Roads Sanitation District (“HRSD”) for a Pressure Reducing Station

E. BOARD CONSIDERATIONS

F. BOARD REQUESTS AND DIRECTIVES

G. ADJOURNMENT – to 7 p.m. on October 22, 2013

092413bod_age

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 13TH DAY OF AUGUST 2013, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

ADOPTED

SEP 24 2013

Board of Supervisors
James City County, VA

A. CALL TO ORDER

B. ROLL CALL

James G. Kennedy, Chairman
James O. Icenhour, Jr., Vice Chairman
Mary K. Jones
John J. McGlennon
M. Anderson Bradshaw

Robert C. Middaugh, Secretary to the Board
Leo P. Rogers, County Attorney
Larry M. Foster, General Manager

C. CONSENT CALENDAR

Mr. McGlennon made a motion to approve the consent calendar.

The motion passed by a unanimous voice vote.

1. Minutes –
 - a. July 23, 2013, Regular Meeting
2. Formal Acceptance of Water and Sewer Systems – FY 2013

RESOLUTION

FORMAL ACCEPTANCE OF WATER AND SEWER SYSTEMS - FY 2013

WHEREAS, certain water and sewer infrastructure has been constructed by developers and dedicated to the James City Service Authority (JCSA); and

WHEREAS, this water and sewer infrastructure has been constructed in accordance with technical requirements of the JCSA.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, does hereby formally accept the dedication of the water and sewer systems listed below, as of June 30, 2013:

Water Dedications

<u>Development</u>	<u>Value</u>
Fenwick Hills-Section 4	\$ 127,925
Marywood Subdivision	270,450
New Town-Sections 2 and 4, Phase 5	176,175
New Town-Sections 3 and 6, Phase 4	124,450
New Town-Section 4, Block 10	13,300
New Town-Block 10 Res.	126,750
Pavilion at Williamsburg	8,750
Stonehouse-Tract 12, Phase 1	41,290
Windsor Ridge-Section 1	<u>157,355</u>
Total:	<u>\$1,046,445</u>

Sewer Dedications

<u>Development</u>	<u>Value</u>
Fenwick Hills-Section 4	\$ 230,270
Marywood Subdivision	448,600
New Town-Sections 2 and 4, Phase 5	1,827,185
New Town-Sections 3 and 6, Phase 4	13,170
New Town-Sections 3 and 6, Phase 14	56,260
New Town-Section 4, Block 10	39,205
New Town-Block 10 Res.	168,095
Pavilion at Williamsburg	3,900
Stonehouse-Tract 12, Phase 1	111,250
Wellington Cross Country	241,990
Windsor Ridge-Section 1	<u>414,275</u>
Total:	<u>\$3,554,200</u>

D. PUBLIC HEARING – None

E. BOARD CONSIDERATIONS – None

F. BOARD REQUESTS AND DIRECTIVES – None

G. ADJOURNMENT – to 7 p.m. on September 24, 2013

Mr. Icenhour made a motion to adjourn.

At 7:25 p.m., Mr. Kennedy adjourned the Board of Directors.

Doug Powell

Doug Powell
Assistant Secretary to the Board

081313bod_min

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James O. Icenhour, Jr., Vice Chairman
Mary K. Jones
John J. McGlennon
M. Anderson Bradshaw

Robert C. Middaugh, Secretary to the Board
Leo P. Rogers, County Attorney
Larry M. Foster, General Manager

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E. BOARD CONSIDERATIONS – None

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At 7:25 p.m., Mr. Kennedy adjourned the Board of Directors.

Robert C. Middaugh
Secretary to the Board

081313bod_min

MEMORANDUM COVER

Subject: Mirror Lakes Dam Safety Grant Awards – Virginia Department of Conservation and Recreation
- \$1,000 and \$4,000

Action Requested: Shall the Board approve the resolution to appropriate grant funds?

Summary: The James City Service Authority (JCSA) has been awarded two Dam Safety Grants by the Virginia Department of Conservation and Recreation (DCR) Dam Safety and Floodplain Management Division in the amounts of \$1,000 and \$4,000. The funding source is the Virginia Dam Safety, Floodplain Prevention and Protection Assistance Fund.

The JCSA owns the earthen dam located along Point O'Woods Road in the Mirror Lakes neighborhood. The \$1,000 grant reimburses the JCSA for nine percent of the cost of an Alternatives Analysis engineering study. The study evaluated three alternatives for renovations needed to meet the Commonwealth's Impounding Structure Regulations and included a cost summary for each alternative. The \$4,000 grant reimburses the JCSA for seven percent of the cost of Renovation Engineering Services to design the selected alternative of adding additional pipes as a secondary spillway.

Staff recommends approval of the resolution.


Fiscal Impact: A 50 percent match is required and was previously provided in the JCSA Capital Improvements Program (CIP) budget.

FMS Approval, if Applicable: Yes ☐ No ☐

Assistant County Administrator

Doug Powell 

County Administrator

Robert C. Middaugh 

Attachments:

1. Memorandum
2. Resolution

Agenda Item No.: C-2

Date: September 24, 2013

M E M O R A N D U M

DATE: September 24, 2013

TO: The Board of Directors

FROM: Larry M. Foster, General Manager, James City Service Authority

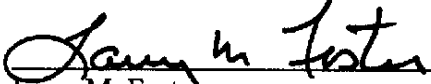
SUBJECT: Mirror Lakes Dam Safety Grant Awards – Virginia Department of Conservation and Recreation - \$1,000 and \$4,000

The James City Service Authority (JCSA) has been awarded two Dam Safety Grants by the Virginia Department of Conservation and Recreation (DCR) Dam Safety and Floodplain Management Division in the amounts of \$1,000 and \$4,000. The funding source is the Virginia Dam Safety, Floodplain Prevention and Protection Assistance Fund.

The JCSA owns the earthen dam located along Point O' Woods Road in the Mirror Lakes neighborhood. The \$1,000 grant reimburses the JCSA for nine percent of the cost of an Alternatives Analysis engineering study, which was required by DCR. The study evaluated three alternatives for renovations needed to meet the Commonwealth's Impounding Structure Regulations and included a cost summary for each alternative. The \$4,000 grant reimburses the JCSA for seven percent of the cost of Renovation Engineering Services to design the selected alternative of adding additional pipes as a secondary spillway. Timmons Engineering performed the Alternatives Analysis study and will design the secondary spillway.

The grants require a 50 percent match. The matching funds for these reimbursement grants were provided in the JCSA's Capital Improvements Program (CIP) budget.

Staff recommends adoption of the attached resolution.


Larry M. Foster

LMF/gb
DamSafeGrant_mem

Attachment

RESOLUTION

MIRROR LAKES DAM SAFETY GRANT AWARDS – VIRGINIA DEPARTMENT OF

CONSERVATION AND RECREATION - \$1,000 AND \$4,000

WHEREAS, the James City Service Authority (JCSA) has been awarded two Dam Safety Grants by the Virginia Department of Conservation and Recreation in the amounts of \$1,000 and \$4,000; and

WHEREAS, the funds are to be used to reimburse the JCSA for nine percent of the cost of an Alternative Analysis engineering study and seven percent of the cost of Renovation Engineering Design Services required to meet the Commonwealth's Impounding Structure Regulations; and

WHEREAS, the grants require a 50 percent match that was provided in the JCSA's Capital Improvements Program (CIP) budget.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby authorizes the following appropriation to the CIP budget:

Revenue:

Dam Safety Grants – FY 2014	<u>\$5,000</u>
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Expense:

Mirror Lakes Dam – FY 2014	<u>\$5,000</u>
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James G. Kennedy
Chairman, Board of Directors

ATTEST:

Doug Powell
Assistant Secretary to the Board

	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
MCGLENNON	_____	_____	_____
JONES	_____	_____	_____
KENNEDY	_____	_____	_____
ICENHOUR	_____	_____	_____
BRADSHAW	_____	_____	_____

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 24th day of September, 2013.

DamSafeGrant_res

MEMORANDUM COVER

Subject: Transfer of .288-Acre Parcel - Located at 7855 Church Lane - to James City County

Action Requested: Shall the Board approve a resolution that authorizes the transfer of a .288-acre parcel located at 7855 Church Lane to James City County?

Summary: The James City Service Authority (JCSA) owns a .288-acre parcel that is located adjacent to the Bruton Fire Station on Forge Road. A well facility that has not been used in over 15 years is located on the parcel. Approval of the attached resolution will authorize the General Manager to sign the appropriate documents to transfer the parcel to James City County to assemble with existing parcels for use in the construction of a new fire station on the adjacent parcel already owned by James City County.

Staff recommends adoption of the attached resolution.


Fiscal Impact: N/A

FMS Approval, if Applicable: Yes ☐ No ☒

Assistant County Administrator

Doug Powell 

County Administrator

Robert C. Middaugh 

Attachments:

1. Memorandum
2. Location Map

Agenda Item No.: D-1

Date: September 24, 2013

M E M O R A N D U M

DATE: September 24, 2013

TO: The Board of Directors


FROM: Larry M. Foster, General Manager of James City Service Authority

SUBJECT: Transfer of .288-Acre Parcel - Located at 7855 Church Lane - to James City County

The James City Service Authority (JCSA) owns a .288-acre parcel of property identified as James City County Tax Map/Parcel No. 1230100048 located at 7855 Church Lane. A well facility that has not been used in over 15 years is located on the parcel. There are no plans to use the well facility for water production in the future; however, there are plans to convert the facility to a water quality monitoring station.

The JCSA parcel is located immediately adjacent to the Bruton Fire Station. A new fire station is currently being designed at the existing site and will be competitively bid in the very near future. The JCSA parcel, if assembled with existing parcels, will complement the new fire station. The existing well facility can be retained for JCSA use as a monitoring station after transferring to James City County for use with the planned fire station. It is recommended that the parcel be transferred to James City County at no cost to acknowledge the County's after-hours dispatch services.

It is recommended that the Board approve the attached resolution authorizing the General Manager to sign the appropriate documents transferring the parcel to James City County at no costs. The transfer will include an agreement that provides access and egress to the existing well facility to allow the JCSA to use the structure for a water quality monitoring station.


Larry M. Foster

LMF/nb
TrnsChurchLn_mem

Attachment

RESOLUTION

TRANSFER OF .288-ACRE PARCEL – LOCATED AT 7855 CHURCH LANE –

TO JAMES CITY COUNTY

WHEREAS, the James City Service Authority (JCSA) owns a .288-acre parcel identified as Parcel No. 1230100048 located at 7855 Church Lane; and

WHEREAS, an unused well facility is located on the parcel with no plans to use the well facility for water production in the future; use as a water quality monitoring station is planned; and

WHEREAS, it has been identified that the parcel will complement plans to build a new Bruton Fire Station which is located on the adjacent parcel.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, after conducting a public hearing at its regular meeting on September 24, 2013, hereby authorizes the General Manager to sign the appropriate documents to transfer James City County Tax Map Parcel No. 1230100048 to James City County at no costs. Said transfer will include an agreement to allow the JCSA access to the existing well facility for the purpose of operating a water quality monitoring station.

James G. Kennedy
Chairman, Board of Directors

ATTEST:

Doug Powell
Assistant Secretary to the Board

	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
MC GLENNON	_____	_____	_____
JONES	_____	_____	_____
KENNEDY	_____	_____	_____
ICENHOUR	_____	_____	_____
BRADSHAW	_____	_____	_____

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 24th day of September, 2013.

TrnsChurchLn_res



This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. James City Service Authority is not responsible for its accuracy or how current it may be.



MEMORANDUM COVER

Subject: Abandonment of Easement at 161 John Jefferson Road

Action Requested: Shall the Board approve a resolution that authorizes the abandonment of the James City Service Authority (JCSA) utility easement on James City County Tax Map/Parcel No. 5020900022 at 161 John Jefferson Road?

Summary: Approval of the associated resolution will authorize the abandonment of the easment on the above-referenced parcel. The easment has never been used nor are there any plans for the use of the easement.

Staff recommends approval of the attached resolution.

Fiscal Impact: N/A

FMS Approval, if Applicable: Yes ☐ No ☐

Assistant County Administrator

Doug Powell DP

County Administrator

Robert C. Middaugh 

Attachments:

1. Memorandum
2. Resolution
3. Location Map

Agenda Item No.: D-2

Date: September 24, 2013

M E M O R A N D U M

DATE: September 24, 2013


TO: The Board of Directors

FROM: Larry M. Foster, General Manager, James City Service Authority

SUBJECT: Abandonment of Easement at 161 John Jefferson Road

The James City Service Authority (JCSA) has a 50-foot-wide easement that traverses 161 John Jefferson Road. The easement was created by a plat prepared by Langley McDonald Consulting Engineers dated August 22, 1978. The property owner has requested that the JCSA abandon the easement. It has never been used nor are there plans to use the easement by the JCSA in the future.

After receiving public comment, it is recommended that the Board approve the attached resolution authorizing the General Manager to sign the appropriate documents to officially abandon the easement referenced above and located on James City County Tax Map/Parcel No. 502900022.


Larry M. Foster

LMF/gb
Ease-161JJeff_mem

Attachments

RESOLUTION

ABANDONMENT OF EASEMENT AT 161 JOHN JEFFERSON ROAD

WHEREAS, a 50-foot-wide James City Service Authority (JCSA) easement was created by a recorded plat, dated August 22, 1978, prepared by Langley McDonald, Consulting Engineers, and located at 161 John Jefferson Road; and

WHEREAS, the easement has never been used nor does the JCSA have plans to use the easement in the future.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, after conducting a public hearing at its regular meeting on September 24, 2013, authorizes the General Manager to sign the appropriate documents abandoning the easement located on James City County Tax Map/Parcel No. 5020900022 and referenced above.

James G. Kennedy
Chairman, Board of Directors

ATTEST:

Doug Powell
Assistant Secretary to the Board

	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
MCGLENNON	_____	_____	_____
JONES	_____	_____	_____
KENNEDY	_____	_____	_____
ICENHOUR	_____	_____	_____
BRADSHAW	_____	_____	_____

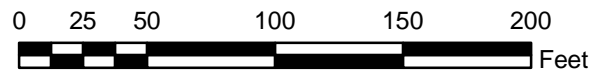
Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 24th day of September, 2013.


Ease-161JJeff_res



161 JOHN JEFFERSON RD

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. James City Service Authority is not responsible for its accuracy or how current it may be.



 Approximate location of Easement to be Abolished



MEMORANDUM COVER

Subject: Authorization to Enter into a Lease Agreement with the Hampton Roads Sanitation District ("HRSD") for a Pressure Reducing Station

Action Requested: Shall the Board approve a resolution that authorizes the General Manager to enter into a lease agreement with the Hampton Roads Sanitation District (HRSD) for a pressure reducing station on the property located at 6735 Route 199?

Summary: The James City Service Authority (JCSA) owns a parcel located at 6735 Route 199, further identified as Parcel No. 4920100006A on the James City County Real Estate Tax Map (the "Property"). The HRSD wishes to install infrastructure for a pressure reducing station on the Property. The pressure reducing station is intended to help prevent future sewer spills. In order to move forward, the JCSA must execute a lease agreement for the Property with HRSD.

The attached resolution authorizes the General Manager to execute all necessary documents to make required amendments to the deed restrictions and enter into the lease agreement.

Staff recommends approval of the attached resolution.


Fiscal Impact: N/A

FMS Approval, if Applicable: Yes ☐ No ☐

Assistant County Administrator

Doug Powell DP

County Administrator

Robert C. Middaugh 

Attachments:

1. Memorandum
2. Resolution
3. Location Map

Agenda Item No.: D-3

Date: September 24, 2013

M E M O R A N D U M

DATE: September 24, 2013

TO: The Board of Directors

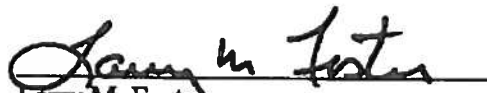
FROM: Larry M. Foster, General Manager, James City Service Authority
Leo P. Rogers, County Attorney

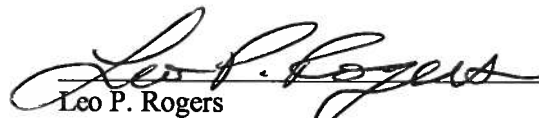
SUBJECT: Authorization to Enter into a Lease Agreement with the Hampton Roads Sanitation District ("HRSD") for a Pressure Reducing Station

Attached is a resolution authorizing the General Manager to amend the deed restrictions and enter into a lease agreement with the Hampton Roads Sanitation District ("HRSD") for the property located at 6735 Route 199, further identified as Parcel No. 4920100006A on the James City County Real Estate Tax Map (the "Property"). A map of the Property is attached. Currently, a James City Service Authority (JCSA) water tank is located on the Property. The lease agreement is necessary to allow the HRSD to construct a proposed pressure reducing station on the site. Installation of the temporary pressure reducing station will relieve pressure on the JCSA sewer system during heavy rains helping to reduce the possibility of sewer spills. The Board of Supervisors approved a Special Use Permit ("SUP") in June 2013, authorizing the construction of the facility.

The initial term of the lease agreement between JCSA and HRSD will be 10 years. The SUP conditions for the facility address landscaping, facility color, etc. The property where the proposed facility will be located was purchased by the JCSA in the mid-1980s from the Colonial Williamsburg Foundation. The deed for the property included restrictions relating to what type of facility can be located on the property. The Foundation has agreed to amend the covenants to allow the proposed pressure reducing station.

Following a public hearing, the adoption of the attached resolution authorizing and directing the General Manager to execute any and all documents necessary to amend the deed restrictions and enter into the lease agreement with HRSD is recommended.


Larry M. Foster


Leo P. Rogers

LMF/LPR/nb
Agr6735Rte199_mem

Attachments

RESOLUTION

AUTHORIZATION TO ENTER INTO A LEASE AGREEMENT WITH THE HAMPTON ROADS

SANITATION DISTRICT (“HRSD”) FOR A PRESSURE REDUCING STATION

WHEREAS, the James City Service Authority (JCSA) is the owner of certain real property identified as 6735 Route 199, further identified as Parcel No. 4920100006A on the James City County Real Estate Tax Map (the “Property”); and

WHEREAS, the Hampton Roads Sanitation District (HRSD) wishes to install infrastructure for a proposed pressure reducing station on the Property; and

WHEREAS, the pressure reducing station will relieve pressure on the JCSA sewer system during periods of heavy rains helping to prevent sewer spills; and

WHEREAS, the JCSA must enter into a lease agreement in order to protect its interests in the Property;

WHEREAS, the Board of Directors of the JCSA, following a public hearing, is of the opinion that it is in the public interest to execute the lease agreement.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby authorizes and directs the General Manager to execute any and all documents necessary to amend the deed restrictions and enter into the lease agreement with HRSD.

James G. Kennedy
Chairman, Board of Directors

ATTEST:

Doug Powell
Assistant Secretary to the Board

	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
MCGLENNON	_____	_____	_____
JONES	_____	_____	_____
KENNEDY	_____	_____	_____
ICENHOUR	_____	_____	_____
BRADSHAW	_____	_____	_____

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 24th day of September, 2013.

Agr6735Rte199_res

A G E N D A

JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS

County Government Center Board Room

September 24, 2013

7:00 P.M.

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B. ROLL CALL

C. CONSENT CALENDAR

1. Minutes –
 - a. August 13, 2013, Regular Meeting....pg. 2
2. Mirror Lakes Dam Safety Grant Awards – Virginia Department of Conservation and Recreation – \$1,000 and \$4,000.....pg. 5

D. PUBLIC HEARINGS

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E. BOARD CONSIDERATIONS

F. BOARD REQUESTS AND DIRECTIVES

G. ADJOURNMENT – to 7 p.m. on October 22, 2013

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Mary K. Jones
John J. McGlennon
M. Anderson Bradshaw

Robert C. Middaugh, Secretary to the Board
Leo P. Rogers, County Attorney
Larry M. Foster, General Manager

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The motion passed by a unanimous voice vote.

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D. PUBLIC HEARING – None

E. BOARD CONSIDERATIONS – None

F. BOARD REQUESTS AND DIRECTIVES – None

G. ADJOURNMENT – to 7 p.m. on September 24, 2013

Mr. Icenhour made a motion to adjourn.

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Robert C. Middaugh
Secretary to the Board

081313bod_min

MEMORANDUM COVER

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Staff recommends approval of the resolution.


Fiscal Impact: A 50 percent match is required and was previously provided in the JCSA Capital Improvements Program (CIP) budget.

FMS Approval, if Applicable: Yes ☐ No ☐

Assistant County Administrator

Doug Powell 

County Administrator

Robert C. Middaugh 

Attachments:

1. Memorandum
2. Resolution

Agenda Item No.: C-2

Date: September 24, 2013

M E M O R A N D U M

DATE: September 24, 2013

TO: The Board of Directors

FROM: Larry M. Foster, General Manager, James City Service Authority

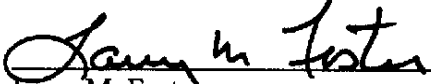
SUBJECT: Mirror Lakes Dam Safety Grant Awards – Virginia Department of Conservation and Recreation - \$1,000 and \$4,000

The James City Service Authority (JCSA) has been awarded two Dam Safety Grants by the Virginia Department of Conservation and Recreation (DCR) Dam Safety and Floodplain Management Division in the amounts of \$1,000 and \$4,000. The funding source is the Virginia Dam Safety, Floodplain Prevention and Protection Assistance Fund.

The JCSA owns the earthen dam located along Point O' Woods Road in the Mirror Lakes neighborhood. The \$1,000 grant reimburses the JCSA for nine percent of the cost of an Alternatives Analysis engineering study, which was required by DCR. The study evaluated three alternatives for renovations needed to meet the Commonwealth's Impounding Structure Regulations and included a cost summary for each alternative. The \$4,000 grant reimburses the JCSA for seven percent of the cost of Renovation Engineering Services to design the selected alternative of adding additional pipes as a secondary spillway. Timmons Engineering performed the Alternatives Analysis study and will design the secondary spillway.

The grants require a 50 percent match. The matching funds for these reimbursement grants were provided in the JCSA's Capital Improvements Program (CIP) budget.

Staff recommends adoption of the attached resolution.


Larry M. Foster

LMF/gb
DamSafeGrant_mem

Attachment

RESOLUTION

MIRROR LAKES DAM SAFETY GRANT AWARDS – VIRGINIA DEPARTMENT OF

CONSERVATION AND RECREATION - \$1,000 AND \$4,000

WHEREAS, the James City Service Authority (JCSA) has been awarded two Dam Safety Grants by the Virginia Department of Conservation and Recreation in the amounts of \$1,000 and \$4,000; and

WHEREAS, the funds are to be used to reimburse the JCSA for nine percent of the cost of an Alternative Analysis engineering study and seven percent of the cost of Renovation Engineering Design Services required to meet the Commonwealth's Impounding Structure Regulations; and

WHEREAS, the grants require a 50 percent match that was provided in the JCSA's Capital Improvements Program (CIP) budget.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby authorizes the following appropriation to the CIP budget:

Revenue:

Dam Safety Grants – FY 2014	<u>\$5,000</u>
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Expense:

Mirror Lakes Dam – FY 2014	<u>\$5,000</u>
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James G. Kennedy
Chairman, Board of Directors

ATTEST:

Doug Powell
Assistant Secretary to the Board

	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
MCGLENNON	_____	_____	_____
JONES	_____	_____	_____
KENNEDY	_____	_____	_____
ICENHOUR	_____	_____	_____
BRADSHAW	_____	_____	_____

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 24th day of September, 2013.

DamSafeGrant_res

MEMORANDUM COVER

Subject: Transfer of .288-Acre Parcel - Located at 7855 Church Lane - to James City County

Action Requested: Shall the Board approve a resolution that authorizes the transfer of a .288-acre parcel located at 7855 Church Lane to James City County?

Summary: The James City Service Authority (JCSA) owns a .288-acre parcel that is located adjacent to the Bruton Fire Station on Forge Road. A well facility that has not been used in over 15 years is located on the parcel. Approval of the attached resolution will authorize the General Manager to sign the appropriate documents to transfer the parcel to James City County to assemble with existing parcels for use in the construction of a new fire station on the adjacent parcel already owned by James City County.

Staff recommends adoption of the attached resolution.

Fiscal Impact: N/A

FMS Approval, if Applicable: Yes ☐ No ☒

Assistant County Administrator

Doug Powell 

County Administrator

Robert C. Middaugh 

Attachments:

1. Memorandum
2. Location Map

Agenda Item No.: D-1

Date: September 24, 2013

M E M O R A N D U M

DATE: September 24, 2013

TO: The Board of Directors


FROM: Larry M. Foster, General Manager of James City Service Authority

SUBJECT: Transfer of .288-Acre Parcel - Located at 7855 Church Lane - to James City County

The James City Service Authority (JCSA) owns a .288-acre parcel of property identified as James City County Tax Map/Parcel No. 1230100048 located at 7855 Church Lane. A well facility that has not been used in over 15 years is located on the parcel. There are no plans to use the well facility for water production in the future; however, there are plans to convert the facility to a water quality monitoring station.

The JCSA parcel is located immediately adjacent to the Bruton Fire Station. A new fire station is currently being designed at the existing site and will be competitively bid in the very near future. The JCSA parcel, if assembled with existing parcels, will complement the new fire station. The existing well facility can be retained for JCSA use as a monitoring station after transferring to James City County for use with the planned fire station. It is recommended that the parcel be transferred to James City County at no cost to acknowledge the County's after-hours dispatch services.

It is recommended that the Board approve the attached resolution authorizing the General Manager to sign the appropriate documents transferring the parcel to James City County at no costs. The transfer will include an agreement that provides access and egress to the existing well facility to allow the JCSA to use the structure for a water quality monitoring station.


Larry M. Foster

LMF/nb
TrnsChurchLn_mem

Attachment

RESOLUTION

TRANSFER OF .288-ACRE PARCEL – LOCATED AT 7855 CHURCH LANE –

TO JAMES CITY COUNTY

WHEREAS, the James City Service Authority (JCSA) owns a .288-acre parcel identified as Parcel No. 1230100048 located at 7855 Church Lane; and

WHEREAS, an unused well facility is located on the parcel with no plans to use the well facility for water production in the future; use as a water quality monitoring station is planned; and

WHEREAS, it has been identified that the parcel will complement plans to build a new Bruton Fire Station which is located on the adjacent parcel.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, after conducting a public hearing at its regular meeting on September 24, 2013, hereby authorizes the General Manager to sign the appropriate documents to transfer James City County Tax Map Parcel No. 1230100048 to James City County at no costs. Said transfer will include an agreement to allow the JCSA access to the existing well facility for the purpose of operating a water quality monitoring station.

James G. Kennedy
Chairman, Board of Directors

ATTEST:

Doug Powell
Assistant Secretary to the Board

	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
MC GLENNON	_____	_____	_____
JONES	_____	_____	_____
KENNEDY	_____	_____	_____
ICENHOUR	_____	_____	_____
BRADSHAW	_____	_____	_____

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 24th day of September, 2013.

TrnsChurchLn_res



This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. James City Service Authority is not responsible for its accuracy or how current it may be.



